

SCA – Consultant Handbook / Policies and Procedures

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Consultants using SCA will see a new tile – Consultants Handbook/Policies

俞	Home					
14	Appointment Booking	Appointment	Clinic list	Consultants'	Generic Clinic	Patient search
Ë	Clinic list	Booking		Handbook / Policies	List	
e	Consultants' Handbo 55	14	₿ 00	la 55	14	a⁼
14	Generic Clinic List					
ළ⁼	Patient search	TCI list	Theatre list			
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The number on the tile indicates the number of polices that have not yet been viewed.

$\langle \rangle$	Spire Healthcare	Consultants' Handbook / Policies			Tanya Richards 🗸
			Description	Date Read	
俞	Home	1	Medical Policy 01 - Medical Governance Assurance Policy - I		>
14	Appointment Booking	~	Hospital Policy 02 - Complaints Policy - Issue 7 - Sept 18.p	21.01.2020	>
Ë	Clinic list	~	Finance Policy 25 - Whistleblowing Policy - Issue 4 - Sept 2	22.01.2020	>
Ē	Consultants' Handbo 55	~	Finance Policy 06 - Advanced Statements Policy - Issue 3 - A	23.01.2020	>
14	Generic Clinic List	~	Finance Policy 05 - Duty Of Candour - Issue 6 - September 20	23.01.2020	>
8⁼	Patient search	~	Finance Policy 01- Appendix 5c - RCA Template - Pressure Ulc	23.01.2020	>
→	TCI list	~	Finance Policy 01 - Appendix 8 - Witness Inquest Leaflet.pdf	27.02.2020	>
¢	Theatre list	~	Finance Policy 01 - Incident Reporting Policy - Issue 16 - J	27.02.2020	>
		~	Finance Policy 01 - Appendix 6 - Guidance on Investigating a	27.02.2020	>
		~	Finance Policy 01 - Appendix 7 - Witness Statement template.	27.02.2020	>

Once the user clicks to open the tile the policies will be displayed in the following format

The tick indicates that the policy has been opened and viewed;

The red ! indicate that the policy has not been read or there is an update that needs to be reviewed.

When clicking on the document it opens into a reading pane.

The handbook and policies and procedures are available on the mobile app version as well as the url version of SCA.