

Virtual Consultations – GP/Consultant Setup Guide

Pre-requisites:

- Zoom Account Invitation received in your specified email account.
- Laptop/Desktop available to install the Zoom application on.

Part 1: Activate your Zoom Account

1. Open the email titled **Zoom Account Invitation** from no-reply@zoom.us and click on **Activate Your Zoom Account** ;

Hello mike@gmits.co.uk,

Michael Gray (mike.gray@spirehealthcare.com) has created a Zoom account for you. Please click the button below to activate your account within 30 days.

Activate Your Zoom Account

If the above button does not work for you. Copy and paste the link to your browser address bar and try again.

2. You will be taken to the activation site for Zoom. Select Sign Up with a Password;

Activate your Zoom Account

Choose the following sign in methods, and use your email address `mike@gmits.co.uk` to continue

Sign In With SSO

Sign In With Google

Sign In With Facebook

or
Sign Up with a Password

3. Enter your First Name, Last Name and create a password. Then click **Continue**;

Welcome to Zoom

Hi, `mike@gmits.co.uk`. Your account has been successfully created. Please list your name and create a password to continue.

First Name

Last Name

Password

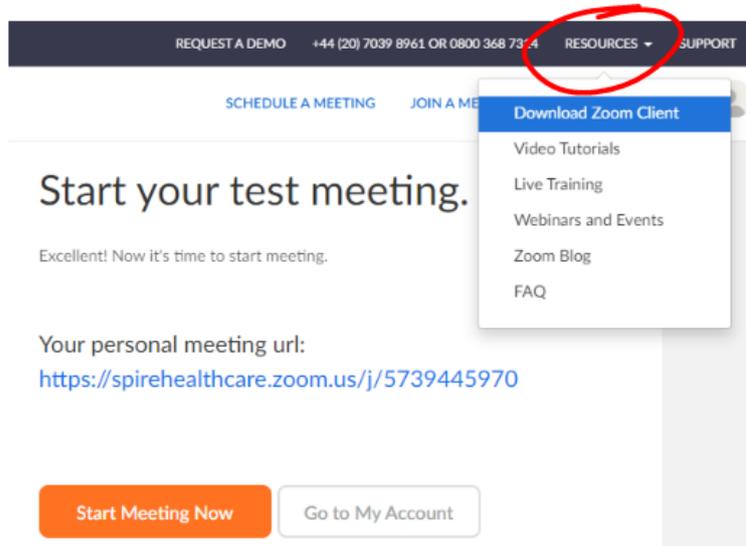
Confirm Password

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

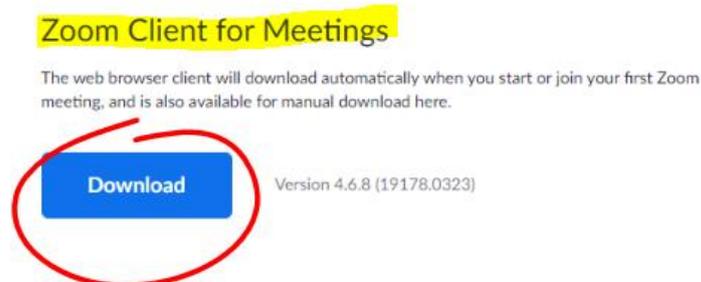
Continue

Part 2: Download the Zoom Client (for Desktop / laptop users)
To install Zoom on a mobile device (tablet or smartphone) go to Part3

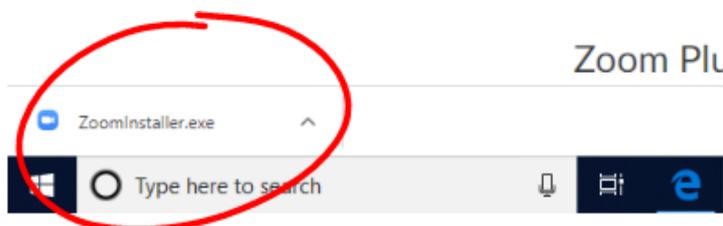
4. Following on from the previous step, at the top of the next screen, click **RESOURCES** and select **Download Zoom Client**;



5. Find **Zoom Client for Meetings** and click **Download**;



6. Once downloaded, open the **ZoomInstaller.exe** ;



7. Once installed, the Zoom App will open. Click **Sign In**;

zoom

Join a Meeting

Sign In

Version: 4.6.8 (19178.0323)

8. Enter your email address, password, and click **Sign In**;

Zoom Cloud Meetings

— □ ×

Sign In

Enter your email

Enter your password

Keep me signed in

Sign In

Sign In with SSO

Sign In with Google

Sign In with Facebook

< Back

Sign Up Free

9. The Zoom Application will now open;

Zoom

— □ ×

Home

Chat

Meetings

Contacts

Search

MG



New Meeting



Join



Schedule



Share screen

21:37

25 March 2020

No upcoming meetings today

Part 3: Download the Zoom App (for tablet or smartphone)

1. On your mobile device, open the App Store (Apple) or Google Play Store (Android) and download the ZOOM Cloud Meetings application;

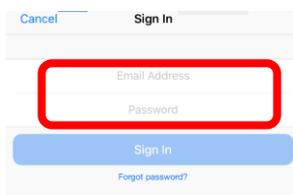


2. Once downloaded and installed, open the ZOOM Cloud meetings application;

Start a Meeting
Start or join a video meeting on the go



3. Enter your email address and password and click **Sign In**;



4. The Zoom application will open and sign you in to your account;

